

Employee Name: Brianna Smiles
Facility Location: Community Helpful Medical center
Pay Period: 08/16/18 – 08/31/18
Job Title: Nuclear Medicine Technologist



Standby/Callback Timesheet SAMPLE

DAY	DATE	Standby Start	Standby End	Total Standby Hours	In	Out	In	Out	In	Out	In	Out	Total CB hrs	Subtract CB hrs from SB hrs	Total CB's	CB CXL
					Callback 1		Callback 2		Callback 3		Callback 4					
SUN																
MON																
TUES	08/16/18	12	7:30	15.5	17:00-18:30		19:00-21:00		CXL-Lung		→		3.5	12	2	1
WED	08/17/18	15.5	7:30	15.5	→		→		→		→			15		
THUR	08/18/18	12	7:30	15.5	22:00-00:30		00:30-1:30		CXL-Lung		→		3.5	12	2	1
FRI	08/19/18	15.5	7:30	15.5	→		→		→		→			15.50		
SAT	08/20/18	17	7:30	24	9:00-12:00		16:00-18:00		18:15-19:15		20:00-21:00		7	17		
Totals:													14	72	4	2

DAY	DATE	Standby Start	Standby End	Total Standby Hours	In	Out	In	Out	In	Out	In	Out	Total CB hrs	Subtract CB hrs from SB hrs	Total CB's	CB CXL
					Callback 1		Callback 2		Callback 3		Callback 4					
SUN																
MON																
TUES	08/23/18	16:00	7:30	15.5	16:00-17:30		→		→		→		1.5	14	1	
WED																
THUR																
FRI	08/26/18	16:00	7:30	15.5	→		→		→		→			15.5		
SAT	08/27/18	7:30	7:30	24	→		→		→		→			24		
Totals:													1.5	53.50	1	

Comments: _____

Callback Patient Information

Grand Totals: 15.50 196 5 2

Date:	Pt. Name	Pt. ID#	Exam/Study	Routine or STAT
08/16/18	Sonia Castro	12345	Lung Scan	STAT
08/16/18	Lane Bell	67891	HIDA (Cancelled)	STAT
08/18/18	Samantha Strong	78123	Lung Scan	STAT
08/18/18	Tom Jones	84231	Lung (Cancelled)	STAT
08/23/18	Luna Mars	65432	Lung Scan	STAT

I certify that I have provided complete and accurate information by signing this time sheet. I understand that it is against company policy to provide false or incomplete information on time sheets.

Facility Supervisor Approval Signature

Brianna Smiles

EMPLOYEE SIGNATURE

09/01/2018

DATE

- Please complete a **NEW timesheet** for each facility.
- **Timesheets are due by noon** on the 1st and the 16th day of each month.

QTS Payroll Department Approval